

## When attending our offices please:

- Our offices are accessible by appointment only.
- You are receiving this leaflet as you have been invited to meet with a member of our staff for a one-to-one meeting.
- We have scheduled a specific time for your meeting to reduce the number of people in our offices at any time.
- When visiting us, we take measures to ensure the health and safety of you and our team.
- This leaflet explains what to expect when you attend our offices and what measures we have put in place to protect you and our staff from Covid-19.



- Attend alone
- Arrive on time
- Follow directions for sanitizing hands and wearing face masks
- Call us to reschedule the meeting if you do not feel well

## To make an appointment, please call Northside Partnership:

**Coolock Development Centre**  
Bunratty Drive, Coolock, Dublin 17  
(01) 848 5630

Or

**Kish House**  
Greendale Road, Kilbarrack, Dublin 5  
(01) 832 0995

Or

86 Amiens Street, Dublin 1  
(01) 832 0995



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# Northside Partnership

*Where Opportunity Meets Community*

## Covid-19 Safety Leaflet



## Welcome to Northside Partnership



## We Look Forward to Your Visit



## To protect you and our team, before you attend your appointment, please check:

- ? Have you had a cough, fever, high temperature, sore throat, runny nose, breathlessness or flu-like symptoms now or in the past 14 days?
- ? Have you been diagnosed with confirmed or suspected COVID-19 infection in the last 14 days?
- ? Are you a close contact of a person who is a confirmed or suspected case of COVID-19 in the past 14 days? Have you been in close proximity (less than 2 meters) for more than 15 minutes?
- ? Have you been advised by a doctor to self-isolate at this time?
- ? Have you been advised by a doctor to cocoon at this time?

If you answer yes to any of the above, **please do not attend**. Instead, please call us and we will be happy to reschedule your appointment for another date.

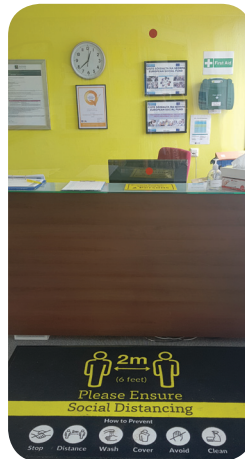
**Coolock: 01 848 5630**

or **Kilbarrack: 01 832 0995**

or **Amiens Street: 01 832 0995**



## What to expect when you arrive at Northside Partnership



### The reception team will ask you to:

1. Sanitize your hands using the hand gel provided at the sanitization station
2. Put on a face mask which will be supplied

**"Your mask protects me and my mask protects you"**



Every person arriving for an appointment, and the staff member that they will meet, will be asked to wear a mask.

- ✓ When you have put on your mask, you will be asked by our reception staff to check your temperature using the wall mounted thermometer.



- ✓ Once you have completed preparations you will be directed toward the meeting room for your appointment.
- ✓ There will be a sneeze guard on the desk where you will meet with a member of our team in order to protect both of you.



## When you are leaving :

- ✓ Please sanitize your hands at the sanitisation station.
- ✓ Then remove your mask and dispose of it in the bin provided.



**We thank you for your co-operation at this time and helping us ensure the health and safety of all.**