

## Finance Assistant/Accounting Technician (Maternity Cover, Part Time .6 FTE)

Northside Partnership wishes to recruit a Finance Assistant/Accounting Technician on a part time basis to cover maternity leave. Reporting to the Finance and Administration Manager, the Finance Assistant/Accounting Technician will work as a member of the finance team, with responsibility for supporting the Finance and Administration Manager in the preparation of monthly management accounts and year end accounts for a multi-function organisation.

### About Northside Partnership

Northside Partnership is a Local Development Company working with individuals and communities in north east Dublin to bring about positive changes in their own lives and in the life of their community.

A registered Charity we work to improve opportunities for people experiencing poverty and disadvantage and offer a range of programmes and services to support individuals, local organisations and communities across the Northside Partnership catchment.

Our key beneficiaries include long term unemployed people, early school leavers, those living with addiction issues, disadvantaged families, lone parents and people living with disabilities.

Operating from four locations we provide a range of services including the Local Employment Service, Tús Community Work Placement Programme, Micro Enterprise Supports, Education and Career Guidance, family supports and governance and capacity building supports to local community groups.

Applications are welcome from those who meet the essential criteria as outlined within the job description and person specification attached.

Northside Partnership is committed to implementing an Advantaged Thinking approach which focuses on identifying, developing and investing in skills, capabilities and assets of the people we work with.

This is a permanent Specific Term contract, subject to funding.

**To apply please on the link below. Please select the appropriate position from the drop-down list, complete the form and upload a CV and Cover letter.**

**Closing date: 5:00pm, Thursday 1<sup>st</sup> October 2020**

[To Apply Click Here](#)

Northside Partnership is an equal opportunities employer