

COMMUNITY CONNECTOR OFFICER	
Role Title	Community Connector Officer (0.6 FTE)
Status	One Year Fixed Term Contract
Location	Kish House, Kilbarrack, Dublin 5
Reporting to	Local Development Co-ordinator
<p>Northside Partnership continues to support the needs of those who have recently arrived in Ireland. NSP consults with Local Community Groups (LCGs), statutory agencies, newly arrived communities, accommodation centres/hotels and host families to understand the challenges and to put in place programmes and opportunities. Through the Child & Family Support Network, Northside Partnership is resourced to host a contact centre to work with people under international protection including Ukrainians.</p> <p>Role Purpose</p> <p>Northside Partnership wishes to employ a Community Connector Officer who working with a community development ethos will be the point of contact for this group of people and to connect and design programmes and supports. These supports will include community connections, employment support, family and young people support services and will oversee a programme budget to deliver on the actions agreed.</p>	
Duties of the Role	
Programme Development and Implementation	<ul style="list-style-type: none"> • Contact point for newly arrived communities. • To develop a network of community and statutory organisations e.g., Tusla, CDETB etc. who can assist and support the needs of the individual and or family • Provide coordination and support for information, advice, support and signposting to other services as required. • Connecting individuals and families to language support volunteers and/or translators • Organise relevant workshops, support groups, and social activities based on individual and collective needs. • Operate as an advocate to help families overcome cultural and other misunderstandings. • Linking families into community supports and services, such as (not an exhaustive list): <ul style="list-style-type: none"> ▪ Family support activities ▪ Early years services ▪ School age services ▪ Community and youth support and activities
Interagency Collaboration	<ul style="list-style-type: none"> • As part of the Local Development Team, ensure close collaboration with the various programmes of Northside Partnership to ensure support is available from the wider suite of Northside Partnership services where appropriate. • Promote engagement within NSP to ensure the best outcomes for both the team and those using the service.

	<ul style="list-style-type: none"> • Represent the interests of and advocate on behalf of New Communities within various community fora • Engage with local community, voluntary and statutory service providers to develop referral mechanisms and pathways that will enable individuals and families to better integrate into Irish society and secure required support. • Work collaboratively with the local community, voluntary and statutory agencies to develop activities, initiatives and programmes that will facilitate the social, economic and cultural integration into Irish society of those seeking refuge and international protection.
Participant Focus	<ul style="list-style-type: none"> • Coordinate the roll out of programmes that support the integration and personal development of individuals and families. • Network with relevant organisations/agencies, that can assist in working with participants to reach their goal. • Refer participants to third party agencies as required • Engage in creative community initiatives to capture the experience of people living in direct provision and build their capacity • Coordinate the development of programmes that support new and expectant mothers • Organise social and recreational activities for children and families to support integration • Work with families to build their capacity in self advocacy and peer support networks
Compliance with Statutory, Funder and Company Policies and Procedures	<ul style="list-style-type: none"> • Ensure that effective information systems are in place to meet the needs of the programme in accordance with agreed audit requirements. • Manage participant files in line with GDPR guidelines. • Ensure compliance with relevant policies and procedures including Data Protection, Freedom of Information and Health and Safety. • Work in line with the Northside Partnership Code of Conduct, Policies and Procedures. • Contribute to workplace health and safety through compliance with workplace policy, raising concerns and/or bringing ideas for improvement forward for consideration to Northside Partnership's health and safety representatives.
Systems	<ul style="list-style-type: none"> • To provide reports, financial and non-financial, and briefings to NSP, local and national programme structures in a timely manner and as required.

Communications	<ul style="list-style-type: none"> • Assist in the development and dissemination of information pertaining to the programme through presentations, policy papers, etc. • Attend conferences, seminars, and other forums as required. • Work to empower the voices of those with whom we work and assist them in articulating their needs and in securing appropriate services and supports
Partnership & Teamwork	<ul style="list-style-type: none"> • Contribute to the values, ethos and culture of Northside Partnership by participating in partnership events, collaborating with colleagues across programmes and through sharing your skills, knowledge and experience in the enrichment of Northside Partnership's services and supports.
Other	<ul style="list-style-type: none"> • Carry out various housekeeping duties to ensure the smooth running of the Local Development team. • The duties and responsibilities of this position will be reviewed and adapted from time to time to reflect the changing and emerging needs of funders, Northside Partnership and participants.
<p>Person Specification</p> <p>Candidates are encouraged to apply for this role with the requirement that they can demonstrate both the relevance of their skills and experience. It is likely that the person appointed will demonstrate a genuine commitment to Northside Partnership's ethos and vision. Northside Partnership is committed to implementing an Advantaged Thinking approach which focuses on identifying, developing and investing in the skills, capabilities and assets of the people we work with. The successful candidate will ideally have the skills and attributes detailed below.</p> <p>The Community Connector Officer should have relevant qualifications or experience and be able to demonstrate this experience and expertise in the following areas:</p>	
Qualifications	<ul style="list-style-type: none"> • Minimum of Level 6 in Community Development or equivalent field and or relevant lived experience.
Essential Skills	<ul style="list-style-type: none"> • Minimum of 3 years' experience working in a similar role, which must include the demonstrable experience of engaging with people experiencing social exclusion at a community/local level • Experience delivering community development approaches, local needs analysis, planning and addressing social exclusion issues • Understanding and experience of working with statutory and local/community development infrastructure and knowledge of the national/local policy context that they work in. • Experience in project management and delivering projects with a defined timeline and work plan • Experience in designing and delivery of capacity building supports within the community sector

Desirable Skills	<ul style="list-style-type: none"> • Experience facilitating groups • Familiarity with the rights and entitlements of asylum seekers, refugees, and migrants about employment, including work permits, residency status, and equal opportunity policies. • Ability to speak languages other than English, preferably Arabic, Russian, Somali, Ukrainian, French, and/or Spanish.
Technical Skills	<ul style="list-style-type: none"> • Excellent IT and Computer Skills with proficiency in Microsoft Word, Excel, PowerPoint, Access, Outlook etc.
Personal Skills	<ul style="list-style-type: none"> • Ability to build on the practice of the team and to implement an Advantaged Thinking /Asset-based approach. • Demonstrated leadership skills. • Knowledge of existing statutory services in the area. • Excellent communication skills and an ability to build good relations and liaise effectively with a variety of community organisations, local services, and statutory agencies. • They will have the capacity to reflect on his/her practice and accept his/her limitations. • They will have the ability to set reasonable goals and the capacity to identify and build on positive changes however small. • Very strong organisational and communication skills • A pro-active and can-do attitude • Flexible, adaptable and a creative thinker.
Terms and Conditions of Employment	
Location	Kish House, Kilbarrack, Dublin 5
Salary	<p>The salary for this role is based on the Project Worker Scale, which ranges from €34,757 to €52,928 across 11 points.</p> <p>The starting salary will be determined based on the candidate's experience, with the expectation that the new hire will begin between Point 1 (€34,757) and Point 4 (€41,130) on the scale pro rata (0.6 FTE).</p>
Contract Type	1 Year
Annual Leave	22 working days (pro-rata) exclusive of public holidays with one additional day awarded after each year of service up to 25 days. 30 Days having completed 10 years' service (For NSP staff in existing roles who may wish to apply continuous service is recognised)
Travel & Subsistence	Travel and subsistence will be paid at public sector rates