



Role Description and Person Specification	
Role Title	Implementation Specialist, Preparing for Life Home Visiting
Status	Full-time / One Year Fixed Term Contract
Location	Preparing For Life / Northside Partnership, Bell Building, Darndale, Dublin 17 This role will support the implementation of PFL in multiple sites across Ireland. Travel to sites will be required from time to time.
Reporting to	PFL Implementation and Fidelity Coordinator
<p>Role Purpose</p> <p>The Implementation Specialist will work closely with the Preparing for Life team to support the expansion and effective delivery of the Home Visiting Programme. This role aims to ensure the programme's fidelity and quality, facilitating positive outcomes for children and families. The Implementation Specialist will:</p> <ul style="list-style-type: none"> • Assist in the planning and execution of programme rollouts, ensuring adherence to the Preparing for Life programme manual. • Support continuous improvement processes, evaluating the programme's effectiveness in meeting its objectives. • Collaborate with various stakeholders to enhance service delivery and integration within the community. 	
Duties of the Role	
Programme Support	<ul style="list-style-type: none"> • Assist in the development and adaptation of training materials for Home Visitors, ensuring they align with programme goals and community needs. • Facilitate training sessions for new and existing Home Visitors, promoting understanding of programme principles and methodologies. • Provide ongoing support to Home Visitors through regular supervision, coaching, and feedback.
Monitoring and Evaluation	<ul style="list-style-type: none"> • Develop and implement evaluation frameworks to assess programme impact, collecting and analyzing data to inform decision-making. • Collaborate with the team to prepare reports for stakeholders, highlighting successes, challenges, and areas for improvement. • Maintain accurate records of programme implementation and outcomes, adhering to relevant guidelines. • Conduct fidelity assessments to ensure programme delivery aligns with core principles and goals.
Stakeholder Engagement	<ul style="list-style-type: none"> • Build and maintain relationships with community partners, service providers, and other stakeholders to enhance programme reach and effectiveness. • Act as a liaison between the Home Visiting Team and external agencies, facilitating referrals and resource sharing.

	<ul style="list-style-type: none"> • Advocate for the programme within the community, raising awareness and promoting engagement. • Incorporate family and community feedback into programme planning to enhance relevance and inclusivity.
General	<ul style="list-style-type: none"> • Participate in team planning, meetings, and training sessions, contributing to the overall development of the Preparing for Life programme. • Carry out administrative tasks related to the role, ensuring smooth communication and documentation within the team. • Perform any other duties assigned by Implementation and Fidelity Manager.
Person Specification	
<p>Candidates are encouraged to apply for this role with evidence of their relevant skills and experience. The successful candidate will demonstrate a commitment to Northside Partnership's ethos and vision, particularly in implementing an Advantaged Thinking approach focused on strengths and assets.</p> <p>The Implementation Specialist will be required to have/be:</p>	
Qualifications	<ul style="list-style-type: none"> • Degree (level 7) in social care, health, education, public health, or equivalent work experience.
Essential Experience/Knowledge	<ul style="list-style-type: none"> • Experience working with families using a strengths-based approach. • Demonstrated knowledge of evaluation methodologies and data analysis. • Strong administration skills with demonstrated knowledge with MS Office Suite of programmes.
Desirable Experience / Knowledge	<ul style="list-style-type: none"> • Familiarity with existing statutory services and community resources • Experience in developing training materials and delivering training sessions.
Personal Skills	<ul style="list-style-type: none"> • The ideal candidate will be proactive, highly organized, and adaptable, with the ability to manage multiple priorities effectively. • Excellent communication skills, with the ability to build strong relationships with diverse stakeholders. • Reflective practice, openness to feedback, and a commitment to personal and professional development. • Ability to work collaboratively within a team, demonstrating respect and integrity in all interactions.

Terms and Conditions of Employment

Location	Preparing For Life / Northside Partnership, Bell Building, Darndale, Dublin 17 This role will support the implementation of PFL in multiple sites across Ireland. Travel to sites will be required from time to time.
Salary	Salary between Point 1 €35,964 and Point 5 €44,506 of the Project Worker Scale (point of scale dependent on experience)
Contract Type	Full-time / One Year Fixed Term Contract
Travel & Subsistence	Travel and subsistence will be paid at public sector rates
Probation	A probation period of 6 months will apply